Course Homework Assignments

Assignment 1 - **Mapping Your Community’s Transportation Options:**

1. Answer the questions below and use the provided checklist to map your community’s network of available transportation options and services.
   1. Is there a comprehensive listing of resources available and if so, who keeps it (the AAA, ADRC, Information and Referral Line, etc)?
   2. If there is not, what places in the community do you need to contact to find out information on transportation? (the local Aging and Disability Resource Center, the Public Transportation Agency, the Area Agency on Aging, the Center for Independent Living, etc?)
   3. Use the information you find to create an inventory of available transportation resources.

**Community Transportation Inventory Checklist**

Check off all of the available types of transportation in your community: (*This is an important step because identifying the availability of options will aid in knowing who potential partners are, where the gaps are, and what services could be needed)*

* + - Public Transit
    - Paratransit
    - Taxis
    - Transportation Network Companies (Uber, Lyft, Sidecar, etc)
    - Volunteer Transportation
    - Demand Response
    - Gas/Bus Pass/Taxi Voucher Programs
    - Vanpool Programs
    - Pedestrian/Bike Infrastructure
    - Door-to-Door or Door-through-Door service
    - Driver Safety Programs
    - Travel Training
    - Mobility Management
    - One Call-One Click Service
    - Other Types: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    - Other Types: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    - Other Types: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

From the list you created above, identify 2-3 gaps in the family of transportation services. Does your home agency have a role or potential role in filling a gap in the family of transportation services (In information management or referral, providing transportation services, providing options counseling, etc.)?

Gaps:

Potential Role of your agency:

Assignment 2: **Encouraging Involvement in Your Community**

Assignment 1 asked you to map out *what* is available in your community and *where* there are gaps.

Assignment 2 asks you to identify *who* the players in the process are and **begin your first steps of communication** to get involved.

1. Is there a coordinated transportation plan in your community? This can be the best place to start to identify who is already involved in transportation.
2. Is there data on transportation needs in your community? Have there been focus groups and surveys that identify need?
3. Brainstorm: Think about the list you created of available transportation options and identified gaps. Brainstorm a proposed solution to one gap that involves collaboration with one or more outside agency or department by thinking about shared needs and priorities and benefits of collaboration. Think outside the box - Are there any organizations in your community that you don’t typically think about as partners that could have an impact on this issue? One way to find out who is already involved in the process is to take a look at your locally coordinated human services transportation plan.

Prioritize the top 3-5 action steps that need to be taken: After you identify a potential organization/program for collaboration, think about the next steps. Do you have a contact name of someone to reach out to? Are there committees or meetings you can attend? List your ideas below.

Assignment 3: **Starting a Conversation**

Assignment 2 asked you to *identify and prioritize* steps to move forward in creating partnerships. Assignment 3 askes that you **take action steps to** start the conversation. For example, arrange a meeting with a potential collaborator; approach another department within your agency to learn about their involvement or potential involvement in transportation; make presentation at the next staff meeting about what you have learned and request internal input for solutions. Keep in mind you don’t have a working relationship with another outside agency to have a discussion about needs and how you might work together - and this meeting does not need to take place immediately, but steps should be in place for it to happen. Identify the step you have decided to take and write a brief paragraph on the result. While it may take some time to have a meeting, begin the steps now and provide comments in the LinkedIn Forum towards the end of the course with your final outcomes!