**May All Projects Meeting**

**Summary**

**2:00PM Welcome**

* The meeting was held on May 28, 2025 at 2pm Eastern Time via Zoom.
* Jane (NADTC) opened the meeting and welcomed grantees.
* Introductions and special welcome to those that are new to the meeting were:
  + Finance Director from LIFTT, Alyssa Everett
  + Executive Director from Penquis,
* Also attending the meeting were:
  + Hopelink (guest presenters): Laura and Staci
  + NADTC staff: Jeremy, Carrie, Meredith, Laura Jane, Melissa, and Virginia
  + Aroostook Agency on Aging: Kelley
  + Amistad: Celia
  + Benzie Bus: Rob
  + FRCOG: Liz and Beth
  + LIFTT: Carlos, Alyssa, Jen
  + SMCOG: Aishwarya, Garrett
  + Snohomish: Brock
  + SWGRC: Beka
  + The Arc: Dorothy

**2:05PM Guest Speaker and Discussion: Laura Loe**

* Laura Loe, Program Manager for Find a Ride at Hopelink presented how community engagement has helped guide priorities and sustainability of Find a Ride over the last several years.
* Links shared in the chat:
  + Find a Ride's new trip planner is at <https://www.findaride.org/TripPlanner>
  + Find transportation services for King, Pierce, and Snohomish County in Washington State.
  + Project Website: <https://www.kcmobility.org/OCOC>
  + Contact Information: Laura Loe, Program Manager, Find a Ride, Hopelink  
    Phone 425-943-6760 and press 3 or email FindARide@hopelink.org  
    <https://tinyurl.com/TripPlannerFeedback2024>
  + Recent News:  
    1. <https://www.kcmobility.org/hopelink-awarded-federal-grant-for-phase-2-of-one-call-one-click>  
    2. <https://www.kcmobility.org/find-a-rides-trip-planner-helps-set-new-data-standard>
  + Business Plan <https://irp-cdn.multiscreensite.com/c86a044e/files/uploaded/KCMC%20One-Call_One-Click%20Business%20Plan%20-%20FINAL.pdf>
  + Inclusive Planning Grant <https://www.kcmobility.org/kcmc-inclusive-planning-grant>
  + Every Ride Counts Marketing Report <https://irp.cdn-website.com/c86a044e/files/uploaded/Find%20a%20Ride%20Every%20Ride%20Counts%20Report%20Final%2012%2004%202023.pdf>

**2:35PM NADTC Updates**

* NADTC Co-Directors shared the update that NADTC
* Laura Jane (NADTC) shared updates on budget utilization and revision requests:
* Thank you to all grantees for the quick turnaround and assisting with expediting signatures on contact amendments. All grantees will be continuing with the extension period.
* As specified in the contract amendments, additional planning activities and certain implementation activities will be allowable during the extension period.
  + There will be an additional line item added to budgets and financial reports to reflect implementation activities. Grantees should work with their grant managers to discuss this line item and obtain approval for any implementation activities that will be using NADTC grant funds.
  + NADTC will provide a revised Financial Report to reflect this line item on the Grantee Hub.
* NADTC expects grantees to utilize 100% of grant award budgets between now—August 30, 2025.
* If a grantee needs to revise their approved budget to reallocate funds between line items, send the request to NADTC Grant Manager for approval.
* Site visits to grantees will begin in June. Grant managers will be scheduling these and planning agendas with individual grantees to plan how to best utilize time together.
* NADTC will be planning a final in-person meeting for grantees. The purpose of the in-person meeting is to provide training that will further assist grantees in implementing and sustaining the plan developed during this grant cycle.
  + The meeting will be held August 19-20 in Chicago at Easterseals’ office.
  + Agenda and travel details are under development and will be shared as soon as possible by the NADTC grant team.
  + Travel expenses will be paid by NADTC.
  + Grantees may send up to 2 representatives. Confirm who will be attending with your grant manager if you have not already.

**2:55PM Wrap-Up**

* Meredith (NADTC) closed out the meeting.
* Reminders for upcoming deadlines:
  + The next All Projects meeting will be held June 18th at 2pm Eastern Time.

**3:00PM Adjourn**