**July All Projects Meeting Summary**

**July 16, 2025 at 2:00pm Eastern Time**

**Attendees by Agency**

* NADTC-Easterseals: Jeremy, Jane, Carrie
* NADTC-USAging: Dave, Laura Jane, Melissa, Meredith,
* Aroostook: Kelley Fitzpatrick
* Benzie Bus: Rob Scott
* Cortland County: Melissa Potter
* FRCOG: Beth Giannini
* LIFFT: Jen Hawkinson and Tina Carter
* Project Amistad: Celia Garcia
* Penquis: Steven Richard
* Snohomish: Brock Howell
* SMCOG: Garrett Colony
* SWGRC: Beka Shiver
* The Arc: Dorothy Asbury

**Welcome and NADTC Updates**

* NADTC Co-Director's Update was shared on behalf of NADTC by Carrie.
* NADTC’s current 5-year agreement will end on September 30, 2025. FTA has not made a final decision on the timing or scope of work details for the next Notice of Funding Opportunity (NOFO) for our technical assistance center.

**Chicago In-Person Meeting Update**

* Logistics overview – hotel block, meals, etc.
	+ Hotel/lodging: NADTC is finalizing a hotel block with the Canopy Chicago Central Loop for the August meeting. NADTC is paying for the hotel block, so grantees do not need to book their own rooms.
		- Confirmation numbers will be sent in a few weeks.
		- Action Item for Grantees: If your travel plans have changed since you completed the Google-RSVP Form, please let your grant manager know so the nightly totals can be updated as soon as possible.
	+ Meals: NADTC will be providing lunch on Day 1 and a full breakfast on Day 2 of the meeting. Grantees are invited to a group dinner on Day 1. The meal will be covered by NADTC.
		- Action Item for Grantees: Let your Grant Manager know if you plan to join the group dinner so we can make a dinner reservation.
	+ Travel Reimbursement will cover other associated costs for the trip such as airfare, ground transportation, etc.
	+ Grantees will receive hotel confirmation number, Travel Logistics summary, and a Travel Reimbursement Form prior to the meeting.
	+ NADTC has contracted with Michael Koch with Compass Transit Consulting to conduct training on Day 2. He has extensive expertise in rural transportation planning and sustainability.
* Final Presentations and Final Reports
	+ Final Presentations will be shared on Day 1.
	+ An electronic copy of the presentation is due to your NADTC Grant Manager by August 13th.
	+ Final reports will be submitted through SMApply, no later than September 15th.
	+ A copy of the guidelines is available on the grantee hub and has been revised to include the deadlines shared during today’s meeting.

**Grantee Discussion**

* Jeremy facilitated a discussion among grantees about their experience hosting their NADTC Grant Manager for site visits.
	+ Jen with LIFTT shared that Jeremy visited last week. They traveled together to Roundup, Montana. The visit demonstrated the vast, rural distances between communities and how that impacts transportation needs.
	+ Celia with Project Amistad shared that Laura Jane visited on June 19th. Unfortunately, the advisory committee meeting was rescheduled at the last minute. However, the visit was an opportunity for Laura Jane to meet Amistad’s rural outreach team to hear more about their experience and lessons learned in the most rural communities in their region.
	+ Rob with Benzie Bus shared that Jane visited a few weeks ago. The visit demonstrated the strong community support for older adults and several of their vehicles were seen “in action” during the site visit!
	+ Melissa with Cortland County shared that Meredith conducted a site visit earlier this week. During the visit Meredith participated in an advisory committee meeting. There was a great deal of cohesion and coordination among the attendees.
	+ Kelley with Aroostook AAA shared that Laura Jane conducted a site visit on June 30. During the site visit, they traveled to Fort Kent, Maine and conducted a focus group at a local senior center.
	+ Beka with SWGRC shared that Laura Jane conducted a site visit on June 25. The highlight of the site visit was an advisory committee meeting and a unveiling of new wraps for their regional transit vans.
	+ Garrett with SMCOG shared that Laura Jane conducted a site visit on June 26. The highlight of the visit was a trip to the Seymour Senior Center to solicit feedback and priorities on their transportation plan draft.
	+ All of the NADTC Grant Managers echoed the appreciation for the opportunity to conduct site visits and the hospitality from each grantee during their trips!

* Jane led a discussion on sustainability efforts and updates from grantees in securing funding for implementation.
	+ FRCOG-Beth; They are going to be collaborating with their regional transit authority to find new grant opportunities.
	+ Project Amistad-Celia; Their planning activities identified complex issues in rural communities. Continuously looking for new funding opportunities and will work with their advisory committee to support these efforts; reconsidering 5310.
	+ SMCOG-Garrett; 100% of their community partners have agreed to continue meeting after the grant to remain focused on these efforts; some opportunities through Missouri DOT.
	+ Grantees were encouraged to share

**3:00PM**  **Adjourn**

* Please complete the follow-up survey: [July All Projects Meeting](https://forms.gle/gQumAPJ6TCFWhC1DA)